



JL PROPERTIES, INC.
REAL ESTATE DEVELOPMENT & MANAGEMENT

Aurora Military Housing
6350 Arctic Warrior Drive
Elmendorf AFB, AK 99506
753-1023 or 753-1024

FAX 753-1095 email aurora@jlproperties.com

NOTICE OF ABSENCE FROM UNIT FOR 5 DAYS OR MORE

RE: Unit _____

As required by Item # 11 in our lease agreement, I am hereby giving my notice that I will be absent from housing unit for 5 or more days. I will be gone from _____200_, until _____200_. While I am away, I authorize you or your agent to enter my unit to inspect for damage or frozen pipes, and to perform any repairs necessary.

During my absence _____ who can be reached at wk# _____ and hm# _____ is responsible for my unit. He/She has permission to enter my unit or obtain a spare key if necessary. This person realizes they must show picture identification to obtain a key. In the event this person cannot be reached, I (Do / Do not) give Aurora Military Housing permission to enter.

Furthermore, I realize that during summer months, my yard will need to be maintained (mowed, watered, etc) and I need to make arrangements for this. Also, during the winter months, I need to make arrangements for my sidewalks and driveways to be cleared, and that it is possible that snow removal may occur while I am away. I have made arrangements to have my vehicle moved during these times. I also realize that if I have not made these arrangements, my vehicle may be towed at my expense if snow removal is required during my absence.

I have notified the Law Enforcement desk at 552-3421 of my projected absence, and have made arrangements for mail, Sourdough Sentinel, and newspaper deliveries.

Signed: _____ Date _____

Received by: _____ Date _____

Emergency Contact # for Tenant: _____