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# Final-out Inspection Checklist

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Date: \_\_\_\_\_ Time: \_\_\_\_\_

Name: \_\_\_\_\_ Housing Area: \_\_\_\_\_

Address: \_\_\_\_\_ Keys: \_\_\_\_\_

Remotes: \_\_\_\_\_ Boiler Pan: \_\_\_\_\_

Carbon monoxide detectors: \_\_\_\_\_

## FRONT EXTERIOR-

- Entire driveway free of ice/snow
- Front sidewalk free of ice/snow
- Front yard mowed & edged
- Landscape area free of weeds/leaves
- Sidewalks/driveway free of marks/spills
- All pet waste removed

## REAR/SIDE EXTERIOR

- Deck and gate plat free of snow/ice
- Back sidewalk free of snow/ice
- Deck/patio swept and grime free
- Deck & fence undamaged
- Sidewalks free of marks/spill
- All pet waste removed

## KITCHEN

- Garbage compactor clean including rubber seal
- Dishwasher free of soap scum food (feel at door hinge/look at drain)
- Drawers/cabinets dust/crumb free (feel with hands on shelves)
- Fronts of cabinets free of dust, grime, food spatters
- Walls free of grease & grime (especially near stove & sink)
- Stove top clean(feel under lid), drip pans, knobs/top/back grease free (feel with hand)
- Range hood/vent filter grease free (feel with hand)
- Oven/racks clean, clean around hinges, broiler drawer/broiler pan clean
- Refrigerator (check under drawers/rubber seals,top dust free)
- Sink polished/spot free, free of grime around edges, faucet (feel underside)
- Counter tops clean & cleaning residue free
- Light fixture clean & free of dust, bugs/all bulbs working
- Windows washed, tracks clean, miniblinds straight & clean ( feel for dust)
- Fire Extinguisher in place

## BATHROOM

- Tub clean & polished/check underside of soap dish/faucet (run hand over tiles to check for residue)
- Sink clean & polished (free of soap scum & grime) check edges & overflow
- Toilet clean & polished (free of cleanser residue) check under lids, around base of toilet
- Exhaust vent dust free
- Light fixture dust free, light bulbs all working
- Towel rack, toilet paper holder, shower bar clean & free



\_\_\_ Door clean, free of hand marks & grime, hinges clean

### **DINING/LIVING ROOM, COMMON AREAS, HALLWAYS**

- \_\_\_ Baseboards clean & dust free
- \_\_\_ Window & door jambs free of dust (feel with hands)
- \_\_\_ Windows washed (all inside panes, check for dust) tracks clean
- \_\_\_ Mini-blinds straight & clean (feel for dust)
- \_\_\_ Heat registers clean and dust free
- \_\_\_ Nails & picture hangers removed
- \_\_\_ Walls free of marks (no dust/grime)
- \_\_\_ Carpet vacuumed & shampooed
- \_\_\_ Handrails free of grime
- \_\_\_ Light fixtures clean, dust free, working bulbs
- \_\_\_ Doors clean, free of hand marks & grime, hinges clean

### **BEDROOMS**

- \_\_\_ Door, window, closet jams, clean & dust free
- \_\_\_ Closet doors clean, shelves dust free (feel with hand)
- \_\_\_ Mini blinds straight, clean & free from dust (feel for dust)
- \_\_\_ Windows clean (all inside panes) tracks clean
- \_\_\_ Baseboards clean & dust free
- \_\_\_ Carpets vacuumed & shampooed
- \_\_\_ Walls clean, nails removed
- \_\_\_ Heat registers clean & dust free
- \_\_\_ Doors clean, dust free hand & grime marks removed, hinges cleaned
- \_\_\_ Door clean, dust free, hand & grime marks removed, hinges clean

### **UTILITY ROOM/BASEMENT**

- \_\_\_ Walls & ceiling clean, free of dust, marks & cobwebs
- \_\_\_ Floor free of spots, spills & stains
- \_\_\_ Pipes free of dust
- \_\_\_ Windows clean (all inside panes) ledges wiped down
- \_\_\_ Washing machine clean inside & out, free from soap residue (feel with hand)
- \_\_\_ Dryer, outside wiped clean, lint screen cleaned, inside drum clean

### **GARAGE**

- \_\_\_ Walls & ceiling clean, free of dust, cobwebs
- \_\_\_ Floor clean, no fluid leaks
- \_\_\_ Shelving wiped clean
- \_\_\_ Lights working, dust free
- \_\_\_ Garage doors inside free of dust

### **SHED**

- \_\_\_ Swept clean, free of cobwebs, dirt
- \_\_\_ Shelving wiped off

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Conveyance Items Listed

