
'Getting Ready to Move'

You have turned in your 30-Day Notice, and have scheduled a Final out Inspection, and there are still so many things to try to remember to get done before you leave Elmendorf! Aurora has put together this list of helpful reminders related to housing, hopefully easing the stress of a portion of the moving experience.

___ Final Inspection is scheduled a minimum of 4 hours prior to Elmendorf final out-processing.

___ Fill out change of address cards, notify all magazine subscriptions of new address, and start mail forwarding with Post Office.

___ Keys to the 'cluster type' mailboxes do not need to be returned to the Post Office-you may just throw them away.

___ Make arrangements with phone provider for "last day of service" (6 to 8 days for phone service to be disconnected)

ACS 563-8000

AT&T 1-800-252-7266

GCI 265-5400

___ Turn in all Aurora U-Fix-It items to avoid charges at least **4 days prior** to Final Inspection.

___ Cable equipment returned to GCI and receipt turned in to Aurora at least **4 days prior** to Final Inspection to ensure correct charges.

___ Bring most recent LES to Final Out Inspection.

___ If you have the Aurora provided renters insurance, call 279-9000 to cancel policy. If you have your own renter's policy, be sure to bring in policy w/coverage levels to Aurora at least **4 days prior** to Final Inspection to ensure proper reimbursement.

___ Cancel Newspaper

___ Have simple cleaning supplies at Final Inspection for quick touch ups! (Broom, sponge, cleanser, windex, papertowels, etc.)

