



**DEPARTMENT OF THE AIR FORCE
PACIFIC AIR FORCES**

MEMORANDUM FOR ELMENDORF FAMILY HOUSING TENANTS

FROM: 3 WG/CC

11550 Heritage Circle, Suite 200
Elmendorf AFB AK 99506-2850

SUBJECT: Commander Policy for Privatized Housing Satellite Dish Installation

1. Recent emphasis on installing satellite dishes in privatized family housing has created a need for an updated policy. My goal is to provide the best housing conditions possible to support our mission, your families, and well being. In order to protect Air Force interests, preserve the neighborhood appearance and military image in our housing areas, the following procedures apply for installing satellite dishes in privatized housing:

a. Tenants must complete an Aurora Military Housing Form 001, Work Request with a sketch depicting the proposed location of the dish and wiring entry into the housing unit. The approved forms must be taken to the Aurora Administration Office for site management approval, prior to the installation process. Installation must be conducted by a professional installer only and will be inspected by Aurora personnel upon completion. Note: The resident may be required to remove and reinstall dish in the event the installation does not meet the approved inspection/location requirements.

b. Installation is limited to within the fenced rear yards only. The installation location in the rear yard must be at least 15 feet from the unit. If the fence in the rear yard does not allow for 15 feet or more, the satellite dish will be placed as far from the unit as possible, but not attached to the fence. Note: A satellite dish cannot be attached to the unit's siding, roof, fence, the storage shed, or any other fixed structure.

c. The satellite dish must be mounted on a self-standing, resident provided 4" X 4" wood post or pole that does not exceed 5 feet in height. Satellite dishes are limited to one point two meters (47.23") or less in diameter. The number of satellite dishes per unit will be determined on a case by case basis by Aurora Family Housing Management Office.

d. The tenant is responsible for removing the satellite dish and the self-standing wood mounting post/pole prior to the tenant's final termination inspection. The grounds of the yard must be returned to the condition they were found in (topsoil/reseeded, if necessary) prior to termination of the unit.

e. The tenant accepts all liability and responsibility for any damages that may occur in the installation or removal process. Not all housing units are located in areas that will allow access

to satellite service. The lack of satellite signal access will not be a factor for turning down a housing unit as inadequate.

2. If you have any questions concerning installation and approval process, you may contact the Aurora Military Family Housing Administration Office at 753-1023.

3. For further information, contact the 3 CES/CEAC, at 552-2911.

THOMAS W. BERGESON
Colonel, USAF
Commander

(CW)