



**DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS, JOINT BASE ELMENDORF-RICHARDSON  
JOINT BASE ELMENDORF-RICHARDSON, ALASKA**

MEMORANDUM FOR ALL JOINT BASE ELMENDORF-RICHARDSON PERSONNEL

FROM: JOINT BASE ELMENDORF-RICHARDSON INSTALLATION COMMANDER

SUBJECT: JBER COVID-19 Installation Policy Memorandum

References: (a) DoD Instruction 6200.03, Public Health Emergency Management (PHEM) Within the DoD, 28 Mar 19  
(b) "Health Protection Condition (HPCON) ALPHA Declaration," 24 Mar 22  
(c) Secretary of the Air Force Memorandum, "Department of the Air Force Guidance on Use of Masks," 16 Feb 21  
(d) JBER Installation Commander Memorandum, "JBER Additional Exceptions to Mask Wear Requirement," 14 May 21  
(e) Under Secretary of Defense for Personnel and Readiness Memorandum, "Tools to Mitigate the Threat of the Omicron Variant of Coronavirus Disease 2019 in the Department of Defense" 30 Dec 21  
(f) JBER Public Health Emergency Officer Memorandum, "Child and Youth Programs Isolation and Quarantine Guidance," 27 Jan 22  
(g) JBER Public Health Emergency Officer Memorandum, "Notice of Working Quarantine," 27 Jan 22  
(h) Under Secretary of the Air Force Memorandum, "Approval – Events with Less than 250 Participants," 09 Mar 22  
(i) Under Secretary of Defense for Personnel and Readiness Memorandum, "Consolidated Department of Defense Coronavirus Disease 2019 Force Health Protection Guidance," 04 Apr 22

1. This memorandum applies to personnel who live, work, and recreate on JBER as well as visitors to the installation. It supersedes JBER Installation Commander Memorandum, "JBER COVID-19 Installation Policy Memorandum," 24 Mar 22. This memorandum is shaped by and summarizes guidance contained in reference (i). ***The policy and procedures outlined in this memorandum are subject to change with more restrictive measures and without notice based on evolving virus epidemiology, local conditions, and HHQ guidance.*** The CDC Community Level can be found at <https://www.cdc.gov>.

2. COVID-19 remains a potential threat to JBER's readiness and installation mission execution. We continue to monitor federal, Department of Defense, and HHQ guidance to keep our posture, protection, and policy up to date, effective, and nested. As the State and Municipality continue to review and update their mitigation measures, we will continue to synchronize our installation activities; however, there will be situations where we maintain greater restrictions than local government measures.

3. JBER's priorities remain 1) the health and safety of our military and civilian personnel and their families; 2) safeguarding and preserving our national security capabilities; and 3) supporting our local community and the state of Alaska's response to the pandemic. Our focus is to maintain mission and medical readiness for the installation. The intent of this memo is to adjust current installation guidance to suppress wider spread and transmission of the virus within the on- and off-base communities. The installation health and safety guidelines are updated as detailed herein.



#### 4. Vaccination and Screening Tests.

##### a. Unvaccinated Screening Testing.

Unvaccinated Screening Testing						
	Weekly Testing Requirement			DD Form 3150 Requirement (Vaccination Certification)		
CDC Community Level	Low	Medium	High	Low	Medium	High
Service Members	NO*	YES	YES			
DoD Civilian Employees	NO*	YES	YES			
DoD Contractor Personnel	NO*	YES	YES	NO	YES	YES
Official Visitors				NO	YES	YES

\* Component/MAJCOM may direct weekly testing requirements regardless of CDC Community level

b. **Service Members.** Service members are required to be fully vaccinated against COVID-19.

c. **DoD Civilian Employees.** Currently, the requirement for all Federal civilian employees to be vaccinated is not in effect. DoD civilian employees who are not fully vaccinated and who telework or work remotely on a full-time basis are not subject to weekly testing, but must provide a negative result (from a test performed within the prior 72 hours) for entry into JBER per above table. When necessary, supervisors of DoD civilian employees may ask DoD civilian employees whether they are up to date with COVID-19 vaccinations. Supervisors must not inquire about disabilities when asking DoD civilian employees about up-to-date vaccination status.

d. **DoD Contractor Personnel.** DoD contractor personnel who refuse required COVID-19 screening testing will be denied access to DoD facilities and JBER.

##### e. Official Visitors.

(1) Definition. "Official visitors" are non-DoD individuals seeking access, one time or recurring, in association with the performance of official DoD business (such as to attend a meeting), but who do not have credentialed recurring access (CRA). "Official visitors" do not include personnel receiving ad hoc access to JBER (e.g., delivery personnel, taxi services); individuals who have access to the grounds of, but not the buildings on, JBER (e.g., contract groundskeepers, fuel delivery personnel, household goods transportation personnel); personnel accessing DoD buildings unrelated to the performance of DoD business (e.g., residential housing); or personnel accessing JBER to receive a public benefit (e.g., commissary; exchange; public museum; air show; military medical treatment facility; Morale, Welfare and Recreation resources).

(2) Official visitors to JBER who are not fully vaccinated against COVID-19, or who decline to provide information about their vaccination status, must show an electronic or paper copy of negative results from an FDA-authorized or approved COVID-19 test administered no earlier than 72 hours prior to their visit when the CDC COVID-19 Community Level is **high** or **medium** in the Municipality of Anchorage. If unable to show a negative COVID-19 test result, the official visitor may be provided onsite self-testing, if available, or will be denied access to JBER.



## f. Testing Procedures.

(1) Execute the screening testing requirement with FDA approved or authorized COVID-19 self-collection kits or self-tests at least weekly (depending on the type of test kit used). Testing should be performed primarily onsite at the installation or facility with proper supervision and documentation of testing results. If onsite COVID-19 screening testing is not feasible, as an alternative self-testing may be performed at home or in other locations.

(2) DoD civilian employees are responsible for providing documentation of negative COVID-19 test results, upon receipt, to the appropriate supervisor. For purposes of screening testing requirements, "supervisor" includes authorized human resources officials. DoD contractor personnel with CRA will maintain their most recent COVID-19 test result and show the result to authorized DoD personnel upon request.

(3) If the COVID-19 screening test is administered offsite, the negative result must be from a test performed within the previous 72 hours. Personnel who have tested positive for COVID-19 are exempted from regular screening testing for 90 days following the documented date of their initial positive test of COVID-19. Documented proof of this positive test date shall be provided upon request.

## 5. Protecting Personnel.

a. **General Measures for Personnel.** Self-monitor health: seek immediate medical care (907-580-2778 option 1) if symptoms (cough, fever, or shortness of breath) develop. Otherwise, if you are sick, PLEASE STAY HOME. Maintain consistent personal hygiene, particularly frequent hand-sanitizing. Maintain a daily routine for sanitation, i.e., disinfect workstations, common areas, etc. Maintain at least six feet of separation between individuals whenever possible regardless of CDC COVID-19 Community Levels and limit requirements for face-to-face interactions in circumstances when physical distance cannot be maintained. Follow other hygiene guidelines from the CDC and reference (i).

### b. Mask Wear.

Mask Wear Requirements			
CDC Community Level	Low	Medium	High
Indoors	NO	NO	YES
DoD Transportation (e.g. Passenger Terminal)	YES	YES	YES
Low Occupancy Transportation	NO	NO	YES
DoD Health Care Settings	YES	YES	YES

\* Mask wear requirements regardless of COVID-19 vaccination status

(1) Per references (c), (d), and (i), exceptions are limited to 1) inside private dwellings, 2) while driving in vehicles, if an individual is the lone operator or if all occupants in the vehicle are members of the same family group, 3) when an individual is in his or her own office *alone* with a closed door or *alone* with an open door and six-feet physical distancing is maintained, 4) when eating or drinking, 5) those with a medical exemption, 6) when actively exercising indoors and established mitigation controls are followed, 7) when necessary to reasonably accommodate a religious belief, 8) when wear interferes with use of personal protective, oxygen, or chemical equipment required for the performance of duties, 9) when clear or unrestricted visualization of verbal communication is essential to safe and effective military operations, 10) while operating machinery, if mask wear impairs safe operation (e.g.,



impairing vision of an operator who requires glasses to drive by fogging the lenses), 11) when using equipment, including musical equipment, to perform duties and the equipment cannot be operated when wearing a mask, 12) when the mask is required to be lowered briefly for identification or security purposes, or 13) if mask wear otherwise interferes in the performance of military duties. In all cases, once the situation, impairment or interference ceases, personnel will immediately don their mask. Non-compliance may result in disciplinary or debarment action.

(2) Per reference (d), personnel within Anchorage School District (ASD) facilities and vehicles within the installation are exempted from DoD guidelines. However, personnel, including students, directed to isolate or quarantine by JBER Public Health are not permitted entry into ASD facilities on JBER. Personnel within ASD facilities and vehicles will follow ASD, municipal, state, and federal CDC safety and mitigation guidelines regarding mask wear and other appropriate public health measures.

(3) Regarding Child and Youth Centers on JBER, mask wear mandates apply to children to the maximum extent possible, though children two and younger are exempt, and children five and younger are exempt when patrons at JBER Child Development Centers, in accordance with reference (d). Due to their exempt status for mask wear, children five and under in Child Development Centers are required to Isolate and Quarantine for a full ten days IAW references (d) and (f).

#### **c. Case Management and Restricting Workplace Access.**

(1) Isolation: Personnel that are ***laboratory positive*** for COVID-19, must isolate for **5** days and remain out of the workplace. Refer to paragraph 7 for ROM guidance. Personnel may leave isolation after **5** days if no symptoms are present or if fever free for more than 24 hours and any remaining symptoms are resolving. Mask wearing must continue for **5 days after leaving isolation** when around others, even if mask wearing is not otherwise required by DoD guidance. If fever, shortness of breath, or severe fatigue start or persist, personnel will stay isolated until these symptoms resolve.

(2) Management of Close Contacts: Personnel with potential exposure to COVID-19 based on close contact with a person who has a laboratory confirmed, clinically diagnosed, or presumptive case of COVID-19 will notify their supervisor. A close contact is defined as someone who was within six feet for a cumulative total of 15 minutes or more over a 24-hour period between two days prior to their illness onset until their isolation period ends. Close contacts must quarantine for **5** days unless the individual has: (1) received an FDA licensed or authorized COVID-19 booster dose; (2) it has been less than 5 months since completion of the primary series with an mRNA vaccine (i.e., Pfizer-BioNTech/Comirnaty or Moderna/Spikevax); or (3) it has been less than two months since receiving a Johnson and Johnson COVID-19 vaccine dose as a primary vaccination. Refer to paragraph 7 for ROM guidance. Regardless of vaccination status, close contacts must wear a mask around others for **10** days, even if mask wearing is not otherwise required by DoD guidance, and if practical, test on day **5** following exposure. If symptoms develop, then the individual must get tested and isolate until test results are complete.

(3) Exceptions to Quarantine: Asymptomatic personnel with potential exposure to COVID-19 based on close contact, whose presence is required for mission-essential activities that must be conducted on-site, may receive exceptions to the above protocols. This exception may be granted in writing by the Installation Commander as a "Working Quarantine" in accordance with reference (g). Working Quarantine is only applicable to those who are in quarantine, not those in isolation. Those who develop signs or symptoms consistent with COVID-19 must leave the workplace and await guidance. Personnel granted an exception must conduct daily pre-screening with temperature checks for **5** days, wear a mask around others for **10** days, even if mask wearing is not otherwise required by DoD



guidance, and **must** test on day 5 following exposure.

(4) Testing after Initial Diagnosis: Polymerase chain reaction retesting is not recommended within 90 days from the date of initial diagnosis for those previously diagnosed with COVID-19 who remain asymptomatic after recovery. Furthermore, in the event of subsequent close contact with confirmed COVID-19 positive individuals, additional quarantine (including any required post-travel quarantine) is not necessary or recommended for 90 days if symptom-free. If personnel become symptomatic during this time frame (whether or not they are a close contact of a case) they must self-isolate immediately and be evaluated by a health care provider to determine if they may have been re-infected or if symptoms are caused by another etiology. Isolation may be warranted during this time, particularly if symptoms developed within 10 days after close contact with an individual who has contracted COVID-19.

(5) Contacts of Contacts: There is no indication to quarantine asymptomatic Service members who are contacts of contacts; they should continue to self-monitor for symptoms.

(6) All personnel on JBER must be prepared to increase their protective posture. There may be situations in which personnel may be required or directed to wear a mask to increase public health protection. Personnel may continue to wear masks and commanders may direct mask wear in situations that require a higher protective posture. People who are at high risk for severe illness, which include adults over 65 and those with certain medical conditions, should speak with their Primary Care Provider about wearing a mask or respirator in public indoor spaces.

## 6. Events.

### a. Gathering Limitations.

Gathering Limitations (Number of Participants)			
CDC Community Level	Low	Medium	High
Official Events	NONE	NONE	50
Military Training & Exercises	NONE	NONE	NONE
Outdoor Private Gatherings	NONE	NONE	25 (5 Family Groups)
Indoor Private Gatherings	NONE	NONE	25 (10 Family Groups)

b. In accordance with reference (i), organizers for meetings with **more than 50 participants** must obtain advance written approval from the DoD or OSD Component head concerned (or their delegate) to hold the meeting when the CDC COVID-19 Community Level is **high** in the Municipality of Anchorage.

c. **Family Groups.** A family group is defined as a group of people who dwell in the same residence. Examples of a family group are: a single service member; roommates in either a house, apartment, dorm or barracks; or a family of seven. An au pair or other domestic aid may be considered part of a family group if, and only if, they share that group's dwelling as their primary residence. Attendees arriving from out of local area should consider an at home COVID-19 test prior to the gathering as a mitigation for unknown community risk.



## **7. Restrictions of Movement.**

a. ROM personnel must remain in their domicile (lodging, quarters, etc.), but may go outside on premises or quarters for outdoor exercise and other routine tasks. Privately owned vehicles are considered an extension of the personnel's domicile and can be used to go through drive through or curbside option food service/pickup. A person's ROM location is their authorized duty location.

b. Maintain a distance of greater than 6 feet from anyone who did not, or will not, travel with them, including family members or roommates; wear masks at all times around individuals; and employ hand washing practices in accordance with CDC guidance; avoid crowds; avoid the use of public transportation; and avoid close interaction with pets or other animals for 10 days after travel even if the ROM period is shorter than 10 days.

c. Self-monitor for subjective fever (that is, feeling feverish) or actual fever ( $\geq 100.4^{\circ}\text{F}$  or  $\geq 38^{\circ}\text{C}$ ) by taking their temperature twice a day, and self-monitor for cough, difficulty breathing, or other COVID-19 signs and symptoms as described by the CDC at: <https://www.cdc.gov/coronavirus/2019-ncov/symptomtesting/symptoms.html>. If signs or symptoms consistent with COVID-19 develop during the 14-day self-monitoring period, individuals will, to the fullest extent practicable, immediately self-isolate, limit close contact with others, and, if appropriate, seek advice by telephone or other authorized communication modalities from an appropriate healthcare provider to determine whether medical evaluation and testing for COVID-19 is needed.

d. Medical services at the JBER military treatment facility are considered authorized activities while on ROM. However, elective or non-urgent services should be deferred until off ROM if possible, conducted as a virtual appointment, or coordinated with the clinic or PCM beforehand. Consult your care team via MHS-Genesis Patient portal or telephone via central appointment line, (907) 580-2778, for questions or to coordinate a medical service while on ROM.

e. Pre- and post-travel ROM is not required for individuals who have fully recovered from a laboratory-confirmed diagnosis of COVID-19 within the previous 90 days prior to travel, or for individuals who are fully vaccinated. Those fully recovered and fully vaccinated will self-monitor for COVID-19 symptoms after travel. However, Service members will isolate and get tested for COVID-19 if they develop signs or symptoms consistent with COVID-19.

f. Exceptions to ROM follow same procedures as 'Working Quarantine' in paragraph 5.c(3) and reference (g).



# **8. Travel Requirements and Guidance.**

Travel					
Type of Travel	To - From	Pre-Travel	During Travel	ROM Upon Arrival	Post-Travel
<b>Official International Travel</b>					
<b>Vaccinated</b>	US - Foreign Country	<ul style="list-style-type: none"> <li>- Commander Risk Assessment (SM/DoD CIV)</li> <li>- 10 Day ROM w/out Testing</li> <li>- 5 day ROM w/Testing (If Required by HN)</li> <li>- Test 1-3 Days Prior (If Required by HN)</li> </ul>	Maintain Proof of Negative Test (If Required by HN)	<ul style="list-style-type: none"> <li>- 10 Days w/out Testing</li> <li>- 5 days w/ Testing (If Required by HN)</li> </ul>	Test 3-5 Days Post (Recommended)
	Foreign Country - US	<ul style="list-style-type: none"> <li>- Commander Risk Assessment (SM/DoD CIV)</li> <li>- Test 1-3 Days Prior</li> </ul>	Maintain Proof of Negative Test	Not Required	Test 3-5 Days Post (Recommended)
<b>Not Vaccinated</b>	Any	<ul style="list-style-type: none"> <li>- Commander Risk Assessment (SM/DoD CIV)</li> <li>- Mission Critical Travel Approval</li> <li>- 10 Day ROM w/out Testing</li> <li>- 5 day ROM w/Testing (If Required by HN)</li> <li>- Test 1-3 Days Prior</li> </ul>	Maintain Proof of Negative Test	<ul style="list-style-type: none"> <li>- 10 Days w/out Testing</li> <li>- 5 days w/ Testing (SM)</li> </ul>	Test 3-5 Days Post (Recommended)
<b>Unofficial International Travel</b>					
<b>Vaccinated (SM)</b>	Any	<ul style="list-style-type: none"> <li>- Commander Risk Assessment</li> <li>- Test 1-3 Days Prior (Recommended)</li> </ul>	Maintain Proof of Negative Test (Recommended)	Not Required	Test 3-5 Days Post (Recommended)
<b>Not Vaccinated (SM/DoD CIV)</b>	Any	<ul style="list-style-type: none"> <li>- Commander Risk Assessment (SM)</li> <li>- Mission Critical Travel Approval (SM/DoD CIV)</li> <li>- Test 1-3 Days Prior (SM)</li> </ul>	Maintain Proof of Negative Test (SM)	<ul style="list-style-type: none"> <li>- 10 Days w/out Testing</li> <li>- 5 days w/ Testing (SM)</li> </ul>	Test 3-5 Days Post (Recommended)
<b>Domestic Travel</b>					
<b>Vaccinated</b>	Any	<ul style="list-style-type: none"> <li>- Commander Risk Assessment (SM)</li> </ul>	N/A	N/A	N/A
<b>Not Vaccinated</b>	Any	<ul style="list-style-type: none"> <li>- Commander Risk Assessment (SM)</li> <li>- Mission Critical Travel Approval</li> </ul>	N/A	N/A	N/A



**a. Official International Travel.** If the destination location requires a specific test or stricter test timing, personnel must follow the destination location requirement instead, which may be reflected in the Electronic Foreign Clearance Guide (EFCG). Personnel on military flights will follow this guidance on pre-travel testing unless operational circumstances cannot accommodate.

**b. Travel within the United States.** Service members will comply with military installation, State, and local government travel restrictions, as well as their DoD Component-specific guidance and/or procedures for screening, ROM, and testing, and should review and consider CDC guidance. Service members on unofficial travel should consult the COVID-19 Travel Restrictions Installation Status Update available at: <https://www.defense.gov/explore/spotlight/coronavirus/> prior to travel. DoD family members, DoD civilian employees, and DoD contractor personnel are strongly recommended to follow the FHP guidance for Service members.

(1) Personnel who have not been fully immunized and return from domestic travel, as well as new arrivals, may enter all JBER storefronts immediately upon entry into Alaska while adhering to mask wear policies. All domestic travelers are authorized to return to duty in accordance with their unit chain of command procedures.

**c. Testing Exemptions.** Individuals fully recovered from a laboratory-confirmed diagnosis of COVID-19 infection within the previous 90 days are not required to undergo viral testing and may instead travel with documentation of a positive result and recovery from COVID-19.

**d. Additional Travel Guidance and Risk Assessments.**

(1) "Mission-critical" travel will be determined by the traveler's DoD or OSD Component head, who may delegate this authority in writing to the Component's Principal Deputy (or equivalent) but no lower. Travel in connection with Authorized or Ordered Departures issued by the Department of State for purposes of this FHP guidance is deemed to be "mission-critical."

(2) During all official travel, travelers will follow all applicable Federal, State, local, and commercial air carrier requirements, and applicable HN requirements as a means to respect HN law. Refer to reference (i), EFCG, and local updates in HN for any additional requirements.

(3) For travel via military airlift (contracted or organic), Aerial Point of Embarkation (APOE) health screening is mandatory. Travelers who have a medical issue identified during screening or who refuse to be screened at the APOE may be denied travel. Travel that is limited to transit between, and through, foreign countries contained wholly within a single GCC area of responsibility, and between GCC areas of responsibility, is not subject to this memorandum and will be managed by each relevant GCC or GCCs as appropriate.

(4) Conduct the risk assessment of the health status of the traveler in accordance with reference (i). Utilize the Defense Health Agency's Armed Forces Health Surveillance COVID-19 Dashboard that tracks the "Trajectory of Civilian COVID-19 Cases by County" available at: <https://go.intelink.gov/25BWvsS>; <https://covid-status.data.mil/#/>.

(5) In all cases, no personnel may engage in official travel if they have tested positive for COVID-19 and have not yet met the criteria for discontinuing isolation, they are symptomatic, or they are pending COVID-19 test results. After discontinuing isolation, personnel should avoid official travel until 10 calendar days after their symptoms started or the date of their positive test. If these personnel must travel on days 6 through 10, they must properly wear a well-fitting mask when they are around others for the



entire duration of travel, even if mask wearing is not otherwise required by DoD guidance. Official travel should also be delayed if, in the past **10** days, an individual has been in close contact with someone who has tested positive for, and/or been symptomatic of, COVID-19 and requires self-quarantine. Prior to travel, all official travelers should be educated on how to self-monitor and what actions to take if one develops signs or symptoms consistent with COVID-19 or contracts COVID-19.

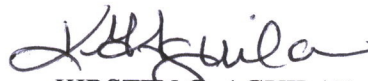
(6) Hosts of travelers from Foreign Countries seeking access to JBER should contact Public Health for guidance on whether the hosts must quarantine. See reference (i) for additional requirements for trips shorter than 1 day, connecting flights and delayed flights, and additional guidance for Reserve and National Guard personnel.

(7) Approval for travel outside of the United States is not withheld to Installation Commander. Refer to higher headquarters guidance for internal travel approval procedures.

9. **Failure to Comply:** Individuals who sponsor visitors onto JBER are responsible for their guests' conduct and compliance with guidance contained in this memorandum. Failure to comply with this directive may result in loss of sponsorship privileges, suspended base access, or debarment.

10. Commanders at all levels must ensure this guidance is briefed and made available to all personnel.

11. Address questions regarding this memorandum to 673 ABW/CV at (907) 552-6738.

 10 May 2022  
KIRSTEN G. AGUILAR  
Colonel, USAF  
Commander